



Company Name: Teton Village Association

Internship Description: Intern will help organize, publicize and promote special events including Alive@Five and [Concerts on the Commons](#) activities in Teton Village. He/she will meet with event organizers on site to greet them and make sure their needs are being met. He/she will distribute promotional materials to the businesses in Teton Village and throughout the valley. He/she will help set up and take down and introduce our weekly evening events. He/she will help distribute surveys and collect results.

Brief overview of company: Teton Village Association is a local government entity supported by the Teton Village businesses that provides municipal type services in the commercial areas of the Village. TVA enhances the guest experience to make Teton Village the #1 destination resort community and organizes various public events during the summer and winter. TVA supports the year-round economic, environmental, social and fiscal health of the Jackson Hole community.

Benefits to intern: Parking pass, START Bus pass. Fun, friendly work environment attending great events and meeting new people.

Requirements: He/she should be able to lift 30 lbs., work both independently and with others, be energetic, dependable, outgoing, and flexible, hold good customer service skills and be comfortable with public speaking. Valid driver's license.

Time commitment: generally 4-6:30 pm T, W, Th; Sunday evenings and some Saturday day shifts.

Time Period: June 24 – Labor Day preferred; some flexibility with end date if intern needs to return to school. Position is PT.

Intern work hours (minimum number of hours or days per week, or work schedule):
Somewhat flexible but must be able to work evenings T, W, Th, Sun. 15-20 hours/week.

Position is paid/unpaid: Paid.

Housing: Not available.

Procedure for submitting application: Please submit cover letter and resume to Colleen at tva@tetonvillagewy.org