

Chamber Celebration Contract

Chamber Celebration Host: _____

Chamber Celebration Date: _____

Special Occasion Events are an excellent way to partner with the Jackson Hole Chamber of Commerce to celebrate big milestones or new investments in your business and the Jackson Hole community by hosting a public event open to community members and your new potential customers.

Chamber Celebrations are hosted by Chamber partner businesses on Tuesday evenings from 5:00-7:00 PM.

Criteria for eligibility to host:

- The host business must be a Chamber of Commerce Partner
- Celebration of major anniversary, increments of 5 years
- Celebration of Re-opening for business or a Major remodel
- Community organization under new leadership
- Business under new ownership
- Business gets a new brick and mortar location

Host business will provide:

- Location & Celebration atmosphere
- Promotional event information to assist the Chamber of Commerce in advertising the event
- Food and beverages
- Catering permit to the Town of Jackson 72 hours before the event date (Chamber will send you permit to completed and submitted by mixer host)
- Recycling containers for all plastic, glass, and cans
- Raffle Prizes
- To boost event success, we encourage the host to pursue additional collaboration and promotional opportunities.

Chamber of Commerce provides:

- Set up of a greeting table and greeting of all attendees
- Nametags, welcome sign, and raffle tickets
- Creation of Facebook event and exposure on Chamber Facebook page
- Instagram exposure on Chamber account day of Celebration
- Business Listserve email blast day of Chamber Celebration (1,100 subscribers)
- Two weekly emails leading up to the event to Chamber email subscribers (3,000 reach)
- Event Radio advertising with Jackson Hole Radio

- Calendar listing on www.jacksonholechamber.com
- Submission for the Community Calendar in local newspapers
- Typed up list of all attendee's names and emails for host to add to business mailing list
- Speakers and microphone provided for announcements

By signing this contract, you are agreeing to host a Chamber Celebration, the fee is \$350.00.

If you cancel this event within 30 days, you will still be subject to pay the Mixer fee.

Signature

Date

Email

Phone Number

***Please contact Caitlin Colby with any questions at 307-201-2309
or caitlin@jacksonholechamber.com***